**Holton Parish Council**

NOTICE OF MEETING

I hereby give you a notice that a Zoom meeting of the Parish Council will be held on Wednesday 11th November 2020 at 7.00pm.

The Parish Council will be holding this as a Zoom meeting due to Covid-19 restrictions. Parishioners should forward any requests to join the meeting to the Clerk via email.

Elaine Day Clerk to Parish council

[edayhpc@gmail.com](mailto:edayhpc@gmail.com)

**AGENDA**

1. **Chair’s welcome and note of any apologies submitted.**
2. **Public Forum** – Residents are welcome to give their views and ask questions about issues on this agenda or raise items for consideration at a future parish council meeting.
3. **To receive members’ declaration of interest.**
4. **Members’ requests for dispensation to vote.**
5. **Minutes of previous meetings.**  
   To approve as a true and accurate record of the minutes of the meeting dated 17/09/2020.
6. **Matters arising from previous meetings.**
7. **VAS scheme.**
8. **Remembrance Day donation and cleaning of war memorial at Holton Church.**
9. **Planning.**
10. **Planning correspondence post agenda and pre-meeting.**
11. **Correspondence read at meeting.**
12. **Letter of thanks received from Suffolk Accident Rescue Service for donation of £150.00.**
13. **Request from HoPE for Parish Council to approach Adnams for a grant towards a bench for the play area.**
14. **To note email received from The Norfolk and Suffolk Community Rehabilitation Company, advising due to the current restrictions they re unable to carry out any works on our site this year. (Footpath clearing)**
15. **RFO Report, bank reconciliation.**

**List of cheques for approval and signature.**

**Summary of Qtr. 2 Expenditure vs Budget.**

**Budget Planning 2021/22**

1. **Date of next meeting 13/01/2021.**