**Holton Parish Council**

NOTICE OF MEETING

I hereby give you a notice that a meeting of the Parish Council will be held in on Tuesday 26th May 2020 at 7.00pm.

The Parish Council will be holding this as a Zoom meeting due to Coronavirus restrictions on public gatherings. Parishioners should forward to the Clerk via email any request to join the meeting.

Elaine Day Clerk to Parish council

[edayhpc@gmail.com](mailto:edayhpc@gmail.com)

**AGENDA**

1. **Chair’s welcome and note of any apologies submitted.**
2. **Public Forum** – Residents are welcome to give their views and ask questions about issues on this agenda or raise items for consideration at a future parish council meeting.
3. **To receive members’ declaration of interest.**
4. **Members’ requests for dispensation to vote.**
5. **Minutes of previous meetings.**  
   To approve as a true and accurate record of the minutes of the meeting dated 11/03/2020.
6. **Clerk’s Reports**.
7. **Approval of Internal Audit Report prepared by SALC and agreement on follow up actions**.
8. **Members to consider the Annual Governance and Accountability Return for 2019/20**.
9. **(i) Resolution to approve Annual Governance Statement/Exemption Certification 2019/20.**

**(ii) Resolution to approve Accounting Statements for 2019/20**

1. **Planning.**  Planning correspondence received post agenda and pre-meeting.
2. **Play area update on funding.**
3. **Correspondence read at meeting.**
4. **RFO Report, bank reconciliation.**

**List of cheques for approval and signature.**

1. **Date of next meeting to be advised in line with Government instructions regarding Public Meetings reinstatement.**