**Holton Parish Council**

NOTICE OF MEETING

I hereby give you a notice that a meeting of the Parish Council will be held in Holton and Blyford Village Hall on Wednesday 11th March 2020 at 7.30pm.

Elaine Day Clerk to Parish council

[edayhpc@gmail.com](mailto:edayhpc@gmail.com)

**AGENDA**

1. **Chair’s welcome and note of any apologies submitted.**
2. **Public Forum** – Residents are welcome to give their views and ask questions about issues on this agenda or raise items for consideration at a future parish council meeting.
3. **To receive members’ declaration of interest.**
4. **Members’ requests for dispensation to vote.**
5. **Minutes of previous meetings.**  
   To approve as a true and accurate record of the minutes of the meeting dated 8th January 2019 and Wednesday 5th February 2020.
6. **Reports**   
   (i) County Councillor Tony Goldson   
   (ii) District Councillor Alison Cackett   
   (iii) Chairman Cllr. Richard Day

(iv) Lorry watch Clerk

1. **Items carried forward from previous meetings:**
2. VAS scheme – Update from Parishes meeting. Cllr. Day.
3. Update re overgrown footpaths clearance. District Cllr. Cackett
4. Children’s play area. Update on progress. Cllr. Day
5. **GDPR: New procedures. (Policy approval)**
6. **Internal control procedures. Certification and confirmation of completed risk assessment.**
7. **Planning decisions/applications**
8. Any further Planning correspondence received post agenda and pre-meeting.
9. **Correspondence read at meeting.**
10. Letter from parishioner seeking support from the Parish Council for the Queen’s 70th anniversary accession celebrations within in the village.
11. Letter from parishioner seeking support for a commemorative bench in village.
12. To note correspondence and circulars provided to members prior to meeting.
13. **RFO Report, bank reconciliation.**

**List of cheques for approval and signature.**

1. **Agreement of date for Annual Parish Meeting.**
2. **Date of next meeting**

**13th May 2020**