**Holton Parish Council**

NOTICE OF MEETING

I hereby give you a notice that a meeting of the Parish Council will be held in Holton and Blyford Village Hall on Wednesday 12th September 2018 at 7.30pm.

Elaine Day Clerk to Parish council

 edayhpc@gmail.com

**AGENDA**

1. **Chair’s welcome and note of any apologies submitted.**
2. **Public Forum** – Residents are welcome to give their views and ask questions about issues on this agenda or raise items for consideration at a future parish council meeting.
3. **To receive members’ declaration of interest.**
4. **Members’ requests for dispensation to vote.**
5. **Minutes of previous meetings.**
To approve as a true and accurate record of the minutes of the meetings dated

Wednesday 11th July 2018.

1. **Reports**
(i) County Councillor Tony Goldson
(ii) District Councillor Alison Cackett
(iii) Clerk Elaine Day
(iv) Holton & Blyford Village Hall
2. **Items carried forward from previous meetings.**
3. Bus shelter repair/replacement. (Cllr. Rolph and Cllr. Cackett)
4. Holton play area. (Cllr. Rolph)
5. **Defibrillator.**
6. **Volume and speed of traffic entering the village via the Beccles Road.**
7. **Planning decisions/applications.**
8. DC/18/3382/FUL – Provision of car park extension and alterations to site entrance. Spectra Packaging, 1 Antonine Way, Holton.
9. Applications received post agenda pre meeting.
10. **Holton lorry watch.**
11. **Adoption of Standing orders.**
12. **To agree date and process for Clerk appraisal.**
13. **Grant requests.**
14. (i) Correspondence read at meeting.

(ii)To note correspondence and circulars provided to members prior to meeting.

1. RFO Report and Bank reconciliation.

List of cheques for approval and signature.

1. **Date of next meeting**

**Date of future meetings**

 14/11/2018