**Holton Parish Council**

NOTICE OF MEETING

I hereby give you a notice that a meeting of the Parish Council will be held in Holton and Blyford Village Hall on Wednesday 9th May 2018 at 7.30pm.

Elaine Day Clerk to Parish council

[edayhpc@gmail.com](mailto:edayhpc@gmail.com)

**AGENDA**

1. **Chair’s welcome and note of any apologies submitted.**
2. **Public Forum** – Residents are welcome to give their views and ask questions about issues on this agenda or raise items for consideration at a future parish council meeting.
3. **To receive members’ declaration of interest.**
4. **Members’ requests for dispensation to vote.**
5. **Minutes of previous meetings.**  
   To approve as a true and accurate record of the minutes of the meetings dated

14th March 2018 and 11th April 2018.

1. **Reports**   
   (i) County Councillor Tony Goldson  
   (ii) District Councillor Alison Cackett   
   (iii) Clerk Elaine Day  
   (iv) Holton & Blyford Village Hall
2. Co-option of new Councillor.
3. **Items carried forward from previous meetings.**
4. Bus shelter repair/replacement. (Clerk Elaine Day)
5. **Planning decisions/applications**  
   (i) Waveney Local Plan – Final Draft – March 2018
6. DC/18/1489/FUL – Construction of dormer window to rear - Cherry Tree Inn, Southwold Road, Holton.
7. SCC Highways Report Reference 194409 Sparrowhawk Road, Holton.
8. Bank to the Gull 12 Lodge Road, Holton.
9. VAS (Vehicle Activated Sign) – Progress update. (Cllr. Cackett)
10. Holton Play Area – Parishioner email.
11. Data Protection Legislation – Update.
12. **Annual Governance and Accountability Return.**
13. Annual Governance Statement.
14. Accounting Statement.
15. Internal Audit Report.
16. (i) Correspondence read at meeting.

(ii)To note correspondence and circulars provided to members prior to meeting.

1. RFO Report and Bank reconciliation.

List of cheques for approval and signature.

1. **Date of next meeting**

Wednesday 30th May 2018, (Annual Parish meeting and AGM) Holton and Blyford Village Hall, 7.00pm.

**Date of future meetings**

11/07/2018**,** 12/09/2018 and 14/11/2018