**HOLTON PARISH COUNCIL**

Clerk Elaine Day edayhpc@gmail.com

Minutes of the Parish Council Meeting held in the Village Hall on Monday 4th December 2017 at 7.30pm

Present; Cllr. G Cackett (Chair), Cllr. D Fosdike (Deputy chair), Cllr, M Hart, Cllr. D Davis, Elaine Day Clerk to the Council and Dawn Henry outgoing Clerk to the Council.

1. Chair welcomed all to meeting. Apologies were received and

 accepted on behalf of Cllr. B Stephenson and Cllr. N Kerridge.

1. **PUBLIC FORUM**: There were no members of the public in attendance.
2. DECLARATION OF INTEREST: Cllr. Fosdike, regarding reimbursement of costs of computer purchase for Clerk.
3. **PLANNING DECISIONS/APPLICATIONS**

Application **DC/17/4572/FUL –** Re render outside of cottage and outbuilding Primrose Cottage, The Street, Holton.

Members noted the building was not currently rendered. Members agreed to recommend approval subject to neighbours’ and Conservation Officer's comments.

Proposed Cllr. Fosdike. Second Cllr. Hart. Unanimously agreed.

1. **FINANCE:** Member authorisedthe following payments.
2. HP ProBook 450 G4 Notebook PN £620.16

Microsoft Office Home & Business 2016 £184.80

 £804.96

To cover increase in insurance of £4.55 from September 2018 to cover Laptop usage outside the home for training.

Proposed Cllr. Hart. Second Cllr. Davis. Unanimously agreed. (Councillor Fosdike abstained from voting on reimbursement claim having earlier declared interest.)

1. Members of Holton Parish Council considered the possibly of a financial contribution to the scheme for double yellow lines on both sides of Beccles Road from the junction with Bungay Road to Holton Church entrance. Following in-depth discussion, including concern over whether the scheme will be policed. Members agreed they can allocate up to £1500.00 towards this scheme and noted that the money would need to be drawn from other reserves.

Proposed Cllr. Fosdike Seconded Cllr.Hart

1. **Late mail**

a.Acknowledgement and thanks received from Holton & Blyford Post and Holton & Blyford Village Hall for receipt of grant funding (S106)

1. A response has been received from the District Council that S106/111 can not be used to fund the Vehicle Activated Signs (VAS)
2. **DATE OF NEXT MEETING: Wednesday 10th January 2018, 7.30pm, Holton and Blyford Village Hall**