**HOLTON PARISH COUNCIL**

**Notice of meeting**

**There will be a meeting of Holton Parish Council on**

**Wednesday 6th September 2017 at 7.30 pm**

**Holton and Blyford Village Hall**

Dawn Henry, Clerk to Parish Council

[clerkholtonparishcouncil@gmail.com](mailto:clerkholtonparishcouncil@gmail.com)

**AGENDA**

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| 1. **Chair’s welcome**. |
| 1. **PUBLIC FORUM**   *Residents are welcome to give their views and ask questions about issues on this agenda or to raise items for consideration at a future Parish Council meeting* |
| 1. **apologies for absence.** |
| 1. **Declaration of interest**, pecuniary and non-pecuniary. |
| 1. **Minutes of previous meeting**   To **approve** as a true and accurate record the minutes of 26th July 2017 |
| 1. **Finance** 2. To **note** the receipts and **authorise** the following payments  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Receipts |  | Payments |  | VAT | Total | | Nil |  | Clerk's Salary (Aug-Sept) | 502.14 | 0 | 502.14 | |  |  | HMRC | 251.20 | 0 | 251.20 | |  |  | Stationery items | 12.54 | 1.16 | 13.70 | |  |  | Cllr Mileage claim | 46.35 | 0 | 46.35 | |  |  |  |  |  | **813.39** |  1. To **receive** and **note** the External Auditors comments 2. **Section 137 Funding:** To **consider** the following requests for grant funding from  * Holton & Blyford Post * Holton & Blyford Village Hall  1. **Section106 funding:** To **approve** the request, received from the District Council, for the purchase and fitting of football goals on the Village Hall playing field, £487.50 2. **Section106 funding:** To **note** a requested to the District Council for consideration of the purchase and installation of a dog fouling bin under Section 106 has been made. |
| 1. **Holding trusteeship – holton & blyford village hall** 2. To **consider** Holton and Blyford Village Hall Committee’s invitation for the Parish Council to become a Holding Trustee of the Village Hall |
| 1. **Holton Pits -** Update |
| 1. **Neighbourhood planS –** Update 2. Waveney Local Plan 3. Halesworth Town Council meeting – 14th August 2017 4. Representation to the Halesworth Town Council Forum Meeting – 14th Sept2017 |

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| 1. **PLANNING DECISIONS/APPLICATIONS** 2. To **consider** planning application - DC/17/3589/FUL - The Smithy, The Street, Holton   Conversion of former smithy and workshop to holiday accommodation with rear single storey extension to form ensuite.   1. To **consider** planning application - DC/17/3358/FUL – Holton & Blyford Village Hall   Replace existing 30-year-old wooden single glazed windows and entrance doors (except fire doors) that are generally rotten, with UPVC double glazed windows and laminated UPVC doors. To improve security, stop vandalism and enhance thermal efficiency. Windows to have toughened glass on outer panes. |
| 1. **recruitment** 2. Councillor – Update 3. Position of Clerk and Responsible Finance Officer |
| 1. **Late mail**  * The Local Councillor, Issue 2, 2017 |
| 1. **DATE OF NEXT MEETING**   **Wednesday 1st November 2017, Holton and Blyford Village Hall, 7.30 pm**  Future dates   |  |  | | --- | --- | | Wednesday 10th January 2018 |  | |