**HOLTON PARISH COUNCIL**

**Notice of meeting**

**There will be a meeting of Holton Parish Council on**

**Wednesday 3rd May 2017 immediately following the Annual Meeting of Parish Council**

**Holton and Blyford Village Hall**

Dawn Henry, Clerk to Parish Council

[clerkholtonparishcouncil@gmail.com](mailto:clerkholtonparishcouncil@gmail.com)

**AGENDA**

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| 1. **CHAIR’S WELCOME** |
| 1. **PUBLIC FORUM**   *Residents are welcome to give their views and ask questions about issues on this agenda or to raise items for consideration at a future Parish Council meeting.* |
| 1. **apologies for absence.**  * Cllr. Stephenson |
| 1. **Declaration of interest**, pecuniary and non-pecuniary. |
| 1. **Minutes of previous meeting** 2. To **approve** as a true and accurate record the minutes of  * 4th January 2017 (deferred from 1.3.17) previously circulated * 13th January 2017 (deferred from 1.3.17) previously circulated * 1st March 2017 * 5th April 2017 |
| 1. **to consider the annual meeting of the parish** |
| 1. **BERNARD MATTHEW’S FACTORY HOLTON -** Information update |
| 1. **To consider communication received on dog fouling** |
| 1. **TO NOTE REcENT FREEDOM OF INFORMATION REQUEST AND consider future storage of records** |
| 1. **Holton Pits -** Information update |
| 1. **LORD NELSON PUBLIC HOUSE PROPOSAL** (mIN:4.5.2017 Par 6)   To **consider** advice received and proposed offer (previously circulated) |
| 1. **PLANNING DECISIONS/APPLICATIONS** 2. To **note** Planning Application **DC/17/1041/FUL** Granted 3. To **consider** Planning Application DC/17/1012/OUT – Fairview Farm   Construction of 22 dwellings, associated parking   1. Information **update** Section 106 (SIL) funding Pine Tree Close development |
| 1. **Play Area update** 2. Grass slope sign 3. To note the multiplay unit had been damaged and subsequently repaired 4. HAG visit |
| 1. **review and adoption the risk assessment** |

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| 1. **INTERNAL CONTROL STATEMENT FOR YEAR ENDING 31ST MARCH 2017** | |
| 1. **ROAD SAFETY** 2. Parking Restriction (Min:1st March 2017, para 13.1) 3. To **receive** an update on the Vehicle Activated Scheme (VAS) | | |
| 1. **TeLEPHONE KIOSK AND DEFIBrillatOR** – Information update | | |
| 1. **FINANCE** 2. To **receive** the Financial Accounts and bank reconciliation for 2016/17 3. To **note** the receipts and **authorise** the payments for the period to 29th April 2017.  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | |  | | |  |  |  | | Receipts |  | Payments |  | VAT | Total | | 1st Precept 17/18 | 4838.50 | SALC Payroll Qtr. 4 £18 (- £8.10 credit) | 9.90 | 3.00 | 9.90 | |  |  | SALC Training | 125.00 | 25.00 | 150.00 | |  |  | SALC Subscription Local Cllr. & NALC | 331.20 | 0.00 | 331.20 | |  |  | Stationery items |  | 3.16 | 18.96 | |  |  | Clerk's Salary Qtr. 4 | 544.16 | 0.00 | 544.16 | |  |  | HMRC | 136.00 | 0.00 | 136.00 | |  |  |  |  | 0.00 | 0.00 | |  |  |  |  |  | **1190.22** | |  |  |  |  |  |  | | | |
| 1. **TO RECEIVE AND NOTE THE FOLLOWING REPORTS**  * County Councillor, District Councillor, Village Hall | | |
| 1. **To consider moving to electronic receipt of forthcoming correspondence.** | | |
| 1. **CORRESPONDENCE AND DOCUMENTS RECIEVIED** |  | |
| 1. Circulated by email: | *Date sent* | |
| * SALC Bulletin | 23.4.2017 | |
| * Sizewell C Update | 4.4.2017 | |
| 1. In folder |  | |
| * The Local Council Newsletter |  | |
| 1. For noting |  | |
| * Acknowledgement & thank you for contribution to free parking in Halesworth |  | |
| * Norse Grass cutting information |  | |
| 1. Late mail |  | |
| 1. **DATE OF NEXT MEETING**   Wednesday 5th July 2017, 7.30pm Holton & Blyford Village Hall  Future dates  Wednesday 6th Sept 2017, Wednesday, 1st November 2017, Wednesday 10th January 2018 | | |