**HOLTON PARISH COUNCIL**

**Notice of meeting**

**There will be a meeting of Holton Parish Council on**

**Wednesday 1st March 2017 at 7.30 pm**

**Holton and Blyford Village Hall**

Dawn Henry, Clerk to Parish Council

[clerkholtonparishcouncil@gmail.com](mailto:clerkholtonparishcouncil@gmail.com)

**AGENDA**

|  |
| --- |
| 1. **Chair’s welcome**. |
| 1. **PUBLIC FORUM**   *Residents are welcome to give their views and ask questions about issues on this agenda or to raise items for consideration at a future Parish Council meeting.* |
| 1. **apologies for absence.** |
| 1. **Declaration of interest**, pecuniary and non-pecuniary. |
| 1. **Minutes of previous meeting** 2. To **approve** as a true and accurate record the minutes of  * 4th January 2017. * 13th January 2017 * 2nd February 2017 |
| 1. **BERNARD MATTHEW’S FACTORY HOLTON** |
| 1. **Flooding** 2. To **note** Suffolk County Council has undertaken works on the B1124 Beccles Road to improve drainage infrastructure and carriageway repairsand to **consider** any comments in relation to said works. |
| 1. **Holton Pits** 2. To **receive** an update on progress since the meeting of 2nd February 2017 |
| 1. **HOLTON PRIMARY SCHOOL** 2. To **note** and **consider** the key road safety points raised by the pupils meeting with County Councillor Goldson and the Parish Clerk  * Zebra crossing in front of the park * Extending the 20-mph zone passed Valley Close * Repainting the fading keep clear road signs * repainting the road box making it brighter * speed check along Bungay Road * a sign on the high bank saying ‘stay in the Park’ or ‘keep off’ |
| 1. **PLANNING DECISIONS/APPLICATIONS** 2. To **consider** the written response received from Hopkin’s Homes’ managing agent, as a result of the Parish Council’s comments (Min:) on their planning application. |
| 1. **Play Area update** 2. To **consider** the play equipment suggestion and projected cost and **agree** next steps. |

|  |  |
| --- | --- |
| 1. **ROAD SAFETY** 2. To **receive** and **consider** the Summary of the Parking Restriction Survey (Min: 4th Jan, 9.1.2) 3. To **receive** an update on the Vehicle Activated Scheme (VAS 4. To **receive** and **consider** the Lorry Watch Report statistical return for the period 1st October to 31st December. | |
| 1. **TeLEPHONE KIOSK AND DEFIBrillatOR** 2. To **consider** the latest communication on adopting the Telephone Kiosk | |
| 1. **FINANCE** 2. To **note** the receipts and **authorise** the payments.  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | Receipts |  | Payments |  | VAT | Total |  | | NIL |  | SALC Payroll Q3, & Training | -40.75 | -5.15 | -45.90 | Credit Note | |  |  | Stationery items | 22.93 | 4.86 | 25.13 |  | |  |  | Village Hall Room Hire | 60.00 | 0 | 60.00 |  | |  |  | Clerk's expenses | 50.00 | 0.00 | 50.00 |  | |  |  | Halesworth free parking contribution | 250.00 | 0.00 | 250.00 |  | |  |  | Travel | 101.70 | 0.00 | 101.70 |  | |  |  |  |  |  | **486.83** |  | | |
| 1. **BREIFINGS/MEETINGS ATTENDED** 2. To **receive** feedback from Cllr Hart on the SALC AGM. (c/f from 4th January 2017) | |
| 1. **TO RECEIVE AND NOTE THE FOLLOWING REPORTS:** 2. County Councillor 3. District Councillor 4. Village hall representative | |
| 1. **CORRESPONDENCE AND DOCUMENTS RECIEVIED** |  |
| 1. Circulated by email: | Date sent |
| * Highway Matters - February 2017 | 15.2.2017 |
| * Preparing your local electricity network for Storm Doris | 22.2.2017 |
| * Letter of response from Armstrong Rigg Agents for Hopkins Homes | 22.2.2017 |
| * Summary of Parking Restriction Survey | 22.2.2017 |
| 1. In folder |  |
| * Waveney District Council (Reorganisation of Community Governance) Order 2017 |  |
| * PCC – CC Public Meeting Programme 2017 |  |
| * Theatrical event for your community this Christmas – Keepers Daughter |  |
| * Dominic Poston, Tree Surveys |  |
| 1. Late mail |  |
| 1. **SIX MONTH CLERK’S REVIEW** 2. To **consider** the Chairman’scomments following a review the Clerk’s six-month review. 3. To **approve** the Parish Council’s letter to the Clerk on Workplace Pension. | |
| 1. **DATE OF NEXT MEETING**   **Wednesday 3rd May 2017**, **Holton and Blyford Village Hall**   * **19.00 hrs Annual Parish Meeting** * **Followed by Annual Meeting of the Parish Council** | |

Future dates

|  |  |
| --- | --- |
| Wednesday 5th July 2017 | Wednesday 1st November 2017 |
| Wednesday 6th Sept 2017 | Wednesday 10th January 2018 |