**HOLTON PARISH COUNCIL**

**Notice of meeting**

**There will be a meeting of Holton Parish Council on**

**Wednesday 1st March 2017 at 7.30 pm**

**Holton and Blyford Village Hall**

Dawn Henry, Clerk to Parish Council

clerkholtonparishcouncil@gmail.com

**AGENDA**

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| 1. **Chair’s welcome**.
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| 1. **PUBLIC FORUM**

*Residents are welcome to give their views and ask questions about issues on this agenda or to raise items for consideration at a future Parish Council meeting.* |
| 1. **apologies for absence.**
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| 1. **Declaration of interest**, pecuniary and non-pecuniary.
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| 1. **Minutes of previous meeting**
2. To **approve** as a true and accurate record the minutes of
* 4th January 2017.
* 13th January 2017
* 2nd February 2017
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| 1. **BERNARD MATTHEW’S FACTORY HOLTON**
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| 1. **Flooding**
2. To **note** Suffolk County Council has undertaken works on the B1124 Beccles Road to improve drainage infrastructure and carriageway repairsand to **consider** any comments in relation to said works.
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| 1. **Holton Pits**
2. To **receive** an update on progress since the meeting of 2nd February 2017
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| 1. **HOLTON PRIMARY SCHOOL**
2. To **note** and **consider** the key road safety points raised by the pupils meeting with County Councillor Goldson and the Parish Clerk
* Zebra crossing in front of the park
* Extending the 20-mph zone passed Valley Close
* Repainting the fading keep clear road signs
* repainting the road box making it brighter
* speed check along Bungay Road
* a sign on the high bank saying ‘stay in the Park’ or ‘keep off’
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| 1. **PLANNING DECISIONS/APPLICATIONS**
2. To **consider** the written response received from Hopkin’s Homes’ managing agent, as a result of the Parish Council’s comments (Min:) on their planning application.
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| 1. **Play Area update**
2. To **consider** the play equipment suggestion and projected cost and **agree** next steps.
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| 1. **ROAD SAFETY**
2. To **receive** and **consider** the Summary of the Parking Restriction Survey (Min: 4th Jan, 9.1.2)
3. To **receive** an update on the Vehicle Activated Scheme (VAS
4. To **receive** and **consider** the Lorry Watch Report statistical return for the period 1st October to 31st December.
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| 1. **TeLEPHONE KIOSK AND DEFIBrillatOR**
2. To **consider** the latest communication on adopting the Telephone Kiosk
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| 1. **FINANCE**
2. To **note** the receipts and **authorise** the payments.

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| --- | --- | --- | --- | --- | --- | --- |
| Receipts |   | Payments |  | VAT | Total |  |
| NIL |   | SALC Payroll Q3, & Training  | -40.75 | -5.15 | -45.90 | Credit Note |
|  |   | Stationery items | 22.93 | 4.86 | 25.13 |  |
|  |   | Village Hall Room Hire | 60.00 | 0 | 60.00 |  |
|  |   | Clerk's expenses | 50.00 | 0.00 | 50.00 |  |
|  |   | Halesworth free parking contribution | 250.00 | 0.00 | 250.00 |  |
|  |  | Travel  | 101.70 | 0.00 | 101.70 |  |
|  |  |  |  |  | **486.83** |  |

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| 1. **BREIFINGS/MEETINGS ATTENDED**
2. To **receive** feedback from Cllr Hart on the SALC AGM. (c/f from 4th January 2017)
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| 1. **TO RECEIVE AND NOTE THE FOLLOWING REPORTS:**
2. County Councillor
3. District Councillor
4. Village hall representative
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| 1. **CORRESPONDENCE AND DOCUMENTS RECIEVIED**
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| 1. Circulated by email:
 | Date sent |
| * Highway Matters - February 2017
 | 15.2.2017 |
| * Preparing your local electricity network for Storm Doris
 | 22.2.2017 |
| * Letter of response from Armstrong Rigg Agents for Hopkins Homes
 | 22.2.2017 |
| * Summary of Parking Restriction Survey
 | 22.2.2017 |
| 1. In folder
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| * Waveney District Council (Reorganisation of Community Governance) Order 2017
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| * PCC – CC Public Meeting Programme 2017
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| * Theatrical event for your community this Christmas – Keepers Daughter
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| * Dominic Poston, Tree Surveys
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| 1. Late mail
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| 1. **SIX MONTH CLERK’S REVIEW**
2. To **consider** the Chairman’scomments following a review the Clerk’s six-month review.
3. To **approve** the Parish Council’s letter to the Clerk on Workplace Pension.
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| 1. **DATE OF NEXT MEETING**

**Wednesday 3rd May 2017**, **Holton and Blyford Village Hall** * **19.00 hrs Annual Parish Meeting**
* **Followed by Annual Meeting of the Parish Council**
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Future dates

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| Wednesday 5th July 2017 | Wednesday 1st November 2017 |
| Wednesday 6th Sept 2017 | Wednesday 10th January 2018 |