**Holton Parish Council**

NOTICE OF MEETING

I hereby give you a notice that a meeting of the Parish Council will be held in on Wednesday 13th January 2021 at 7.30pm.

The Parish Council will be holding this as a Zoom meeting due to Coronavirus restrictions on public gatherings. Parishioners should forward to the Clerk via email any request to join the meeting.

Elaine Day Clerk to Parish council

[edayhpc@gmail.com](mailto:edayhpc@gmail.com)

**AGENDA**

1. **Chair’s welcome and note of any apologies submitted.**
2. **Public Forum** – Residents are welcome to give their views and ask questions about issues on this agenda or raise items for consideration at a future parish council meeting.
3. **To receive members’ declaration of interest.**
4. **Members’ requests for dispensation to vote.**
5. **Minutes of previous meetings.**  
   To approve as a true and accurate record of the minutes of the meeting dated 11/11/20.
6. **Reports:**
7. **Clerk Report.**
8. **Lorry watch.**
9. **Items carried forward from previous meetings:**
10. **VAS Scheme**. Review of cost, type and possible locations prior to decision. (Cllrs. Knevett and Rolph to provide supporting information)
11. **War Memorial Cleaning:**
12. **Footpath clearance.**
13. **Planning:**
14. **To record decision re DC/20/4575/FUL & DC/20/4500/FUL.**
15. **Planning correspondence received post agenda and pre-meeting.**
16. **Playground. Inspection and maintenance.**
17. **Council Governance:**
18. **Review of internal control procedures.**
19. **Risk assessment.**
20. **Correspondence:**
21. Celebrations for the Queen’s Jubilee Friday 3rd June 2022, email received parishioner.
22. Request for donation from Kinda Forest School.
23. **Budget and precept setting 2021/2022.**
24. **RFO Report, bank reconciliation.**

**List of cheques for approval and signature.**

1. **Date of next meeting 10th March 2021, venue or zoom to be advised in line with Government instructions regarding Public Meetings reinstatement.**