

**HOLTON PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 4th**  
**November 2015**

PRESENT: Councillors D Fosdike (Chair), M Hart, R Stephenson, D Davis , G Cackett, M Jones, N Kerridge.  
Cllr A Cackett (WDC),

**PUBLIC FORUM**

*Anne Hollands (Holton Post) came to advise and talk regarding the Holton Village Website on OneSuffolk. She gave an overview of the site to the Councillors.*

1. APOLOGIES – Cllr T Goldson
2. MINUTES OF THE LAST MEETING  
Minutes of Parish Council Meeting on Wednesday 9<sup>th</sup> September 2015  
*Prop: Cllr M Jones Sec: Cllr M Hart All in Favour (AIF) The minutes were then signed by the Chairman*
3. DECLARATIONS OF INTEREST  
Cllr R Stephenson – Item 8- Building Land
4. PLAY AREA – Update  
After the Clerk complaining regarding the slowness of service from Waveney Norse, an invoice was sent by email, but too late to be agreed at the meeting as it wasn't on the agenda. There was a discussion regarding the Playarea in general and a need to update it. It was agreed that a site visit would be made in April 2016 at which time a decision would be made regarding any works.  
*Proposed by Cllr G Cackett, Seconded by Cllr R Stephenson*
5. WEBSITE  
After the discussion at the Public Forum, it was agreed that the Parish Council would use the One Suffolk site, Holton Village for Parish Council purposes. *It was proposed that the Clerk go on a Website training course as soon as possible and that the site be updated and put into use. Proposed by Cllr D Davis, Seconded by Cllr M Jones. AIF*
6. PARKING OUTSIDE SCHOOL – Correspondence  
A letter had been received regarding the problems being experienced due to parking outside the school both in Beccles Road and Bungay Road, particularly on the corners of Valley Close and Church View. A letter had been received from the Police concerning double yellow lines etc. Further investigations to be made regarding this. *It was agreed that a letter would be sent to the complainant and that there would be further discussions with the school regarding this matter. Proposed by Cllr M Hart, Seconded by Cllr G Cackett AIF*
7. WAVENEY DISTRICT COUNCIL – Call for Development Sites for 5+ dwellings  
Not aware of any sites at present.
8. COUNCILLORS REPORTS  
SALC – Cllr Hart – Gave an overview of CIL and Sect 106 monies.  
TRANSPORT – Cllr Davis – Nothing to report  
EMERGENCY PLAN – Cllr Cackett – to be bought to the next meeting
9. PLANNING DECISIONS/APPLICATIONS - None

## 10. ACCOUNTS

Bank Reconciliation – Current balance £10,478.73

Sect 106 money - £906 . There is a need to resurface the playarea, *quotes to be obtained. To be discussed at the next meeting. Proposed Cllr R Stephenson, Seconded Cllr M Hart AIF*

### PAYMENTS

SALC – Payroll - £14.00 + VAT £2.80

Insurance Premium - £594.21

Clock Repair - £859.60 + VAT £171.92

### RECEIPTS

2<sup>nd</sup> Precept Payment - £3981.50

*Payments agreed en bloc – Proposed by Cllr R Stephenson, Seconded Cllr M Hart. AIF*

## 11. CORRESPONDENCE

- Glasdon Catalogue
- Notification of Road Repairs – The Street
- First Magazine
- Norse – Grounds Maintenance
- Late Mail – Joint Neighbourhood plan meeting with Halesworth, to be put on next agenda
- Highways Variation Pilot for the next meeting

## REPORTS:

VILLAGE HALL – The Clerk advised that the Chairman had resigned and that a new Chair was being sort. She would ask them to the next meeting. MH asked if Dawn would mention the Gull Clearance at the next meeting.

POLICE – Report attached.

ALISON CACKETT (WDC) – The budget at WDC is again going to be difficult to balance, she is working with Halesworth Councillors to try and resolve in some way the parking charges issue. It has been confirmed that the Patrick Stead would not close until the new facility was open and running. She will keep on top of this and also staffing levels at the Hospital.

Next meeting – Wednesday 6<sup>th</sup> January 2016