

HOLTON PARISH COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON
Wednesday 4th January 2017**

HOLTON AND BLYFORD VILLAGE HALL

**Meeting Commenced at 19.30 hrs
Finished at 21.10hrs**

1. The Chair welcomed everyone present to the meeting
2. **PRESENT:** Councillors D Davis, D Fosdike (Chair), M Jones, N Kerridge
IN ATTENDANCE: D Henry Clerk, Suffolk County Council Councillor T Goldson
3. **PUBLIC FORUM:** There were no members of the public in attendance.
4. **APOLOGIES FOR ABSENCE:** Councillor R Stephenson, A Cackett (Outgoing Clerk).
5. **DECLARATIONS OF INTEREST:** Cllr G Cackett – Minute 15.3.
6. **MINUTES OF PREVIOUS MEETING**
The minutes of 9th November 2016 were received and **agreed** as a true and accurate record. **Proposed** Cllr Davis. **Second** Cllr Jones. **Unanimously agreed.**
7. **FLOODING**
 - 7.1 Members requested that the Clerk attend the forthcoming Strategic Flood Risk Assessment Consultation meeting and report back to the next meeting.
 - 7.2 Members **discussed** the communication received by the Chairman, from a local parishioner, and **noted** the following
 - The landowner was willing to help ever possible but felt that there was potentially very little he could do that would be effective. An offer to meet with Councillors had been made.
 - The ditches, gullies and drains had been thoroughly cleaned
 - 7.2.1 Members **agreed** to meet with the landowner to discuss the issue further
Proposed Cllr Jones. **Second** Cllr Kerridge. **Unanimously agreed.**
8. **HOLTON PITS**
 - 8.1 Members **considered** and **discussed** in-depth the points raised by the member of public at the last meeting (Min: 15.3, 9.11.17) of the Pits becoming a Community Asset. It was **agreed** to establish if the offer of land transfer was still available before further strategies and community involvement was undertaken.
 - 8.1.1 It was **agreed** in the first instance the landowners be written to enquiring if the option of resuming, without prejudice negotiations, the transfer of land to the north and south of Sandy Lane, commonly known as the Pits, by way of a community donation.
Proposed Cllr G Cackett. **Second** Cllr Jones. **Unanimously agreed.**
9. **HOLTON PRIMARY SCHOOL**
 - 9.1 Members **considered** and **discussed** County Councillor Goldson feedback on the issues of Parking Restrictions, Vehicle Activated Signs and Mandatory Speed limits.

Signed:.....

Date:.....

- 9.1.2 After a full discussion the following was **agreed**
- Mandatory speed restrictions were not a viable option.
 - To request a copy of the outcome of the community consultation on the issue of parking restrictions

9.1.3 It was **proposed** and **agreed** that the Parish Council will participate in the Vehicle Activate Scheme for the Beccles and Bungay Roads in the first instance. The total cost in the region of £1,565

Proposed Cllr Jones. **Second** Cllr Davis. **Unanimously agreed.**

9.2 Members **accepted** the invitation to meet with the Holton St Peters Primary School pupils to hear their road safety concerns. Date and time to be arranged.

10. PLANNING DECISIONS/APPLICATIONS

10.1 Members **ratified** their electron decision 'No objection subject to neighbours' comments' on planning application DC/16/4554PN3 and **noted** receipt of planning decision notice for application DC/16/3366/TCA

10.2 Members **considered** Hopkin's Homes invitation to present the results of their consultation but regrettably it was to short notice for members to attend.

10.3 Members **agreed** a separate meeting to consider planning application DC/16/5411/OUT (development of 160 dwellings on land North and East of Hill Farm Road, Halesworth).

11 PLAY AREA UPDATE

11.1 Members **received** and **noted** the following update.

A site proposal was due early January and once received the school pupils could be consulted on their views. Advice had been received that the current equipment did not offer progression and was all similar type. Consideration on progression and variation would be given in preparation of the proposal.

12 ROAD SAFETY

Members **agreed** to meet with Blyford and Sotherton to discuss Road safety issues on the B1123. County Councillor Goldson requested to be informed of the date of any meeting.

13 TELEPHONE KIOSK AND DEFIBRILLATOR

13.1 Members **received** an update on the adopting the Telephone Kiosk and **agreed** that the adoption process should be undertaken.

Proposed Cllr Davis. **Second** Cllr Jones. **Unanimously agreed.**

13.1 it was **agreed** that the cost and ramifications of a defibrillator being housed in the kiosk would be investigated.

Proposed Cllr Jones. **Second** Cllr G Cackett. **Unanimously agreed.**

14 BERNARD MATTHEW'S FACTORY HOLTON

In Councillor Stephenson's absence, this Item was **deferred** to the March meeting.

15 FINANCE

15.1 Members **receive** and **approve** the Annual Budget for the financial year 1st April 2017 to 31st March 2018.

Proposed Cllr Jones. **Second** Cllr G Cackett. **Unanimously agreed.**

15.2 Members **noted** that the Work Based Pension declaration of compliance was completed and the next action was due after the 1st April 2017.

15.3 Members **approved** the payments and invoices as outlined for the period.

Proposed Cllr Jones. **Second** Cllr Davis. Cllr Crackett **abstained**. **Unanimously agreed.**

Signed:.....

Date:.....

16 BREIFINGS/MEETINGS ATTENDED

16.1 Members **deferred** feedback from Cllr Hart on the SALC AGM.

16.2 Cllr G Cackett **updated** members on Suffolk County Council and Suffolk Constabulary Budget Briefing. Both organisations gave an outline of their respective 10 year Business Plans and the challenges they faced. Primarily these were budget constraints and cuts, increase pressure and demand on services, policy reform and changes in the way services are delivered.

17 REPORTS:

17.1 County Council Goldson report that the budget restriction was creating pressure on Adult Care and Children and Young People's services. There were the usual challenges which were being faced but all local authorities.

17.2 District Council – no report

17.3 Village Hall – Activities and bookings were picking up which was gradually generating a small income. The one-off events were going well.

18 CORRESPONDENCE AND DOCUMENTS RECIEVED

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|---|------------|
| a) Circulated by email: | Date sent |
| • Community Emergency Planning Newsletter | 24.12.2016 |
| • Invitation for representative to attend Queen's Garden Party | 24/12/2016 |
| • Invitation to attend meeting to discuss Waveney's Strategic Flood Risk Assessment. | 15/12/2016 |
| • Wild Bird Surveillance – 2016 (Bird Flu) posted on website) | 7/12/2016 |
| b) In folder | |
| • Christmas card and thank you for promise of donation towards cost free carparking from Halesworth Town Council. | |
| • Christmas card from Cllr Mark Bee, Chairman WDC. | |
| • Clerks & Council Direct | |
| • Consultation notification on Sizewell development | |
| • SALC Consultation on video conferencing | |
| • Highways Matters - Edition 10 Winter Maintenance | |
| • The Local Councillor Newsletter (SALC) | |

19 LATE MAIL – BUS SHELTER

Members accepted Councillor Jone's offer to carry out remedial repairs to the Bus Shelter was **accepted**.

20 DATE OF NEXT MEETING

Members **approved** the schedule of dates

Wednesday 1 st March 2017	Wednesday 5 th July 2017	Wednesday 1 st November 2017
Wednesday 3 rd May 2017	Wednesday 6 th Sept 2017	Wednesday 10 th January 2018

Signed:.....

Date:.....