

HOLTON PARISH COUNCIL

MINUTES OF A MEETING OF THE COUNCIL HELD ON Wednesday 15th January 2016 in HOLTON AND BLYFORD VILLAGE HALL AT 7.30P.M.

Meeting

PRESENT: Councillors D Fosdike, M Hart, D Davis, M Jones, R Stephenson, G Cackett and Cllr A Cackett (WDC) —

PUBLIC FORUM: No members of the public present

1. **APOLOGIES** –Cllr T Goldson (SCC)

2. **MINUTES OF THE MEETING HELD ON:**

- a. Wednesday 4th November 2015 -*Proposed Cllr D Davis, Seconded Cllr R Stephenson.*
- b. Monday 30th November 2015 – *Proposed Cllr M Hart, Seconded Cllr R Stephenson*

3. **DECLARATIONS OF INTEREST**

- a. Cllr Cackett – Item 7 – Clerks Salary

4. **BUDGET/PRECEPT**

The Budget/Precept was discussed in detail and there were concerns regarding funding for the renewal/refit of the playarea. It was therefore proposed that the following adjustments be made:

Reduce S137 grants by £400 = £1000

Increase Renewal by £100 - £1000

Keep Repairs at £2500

The Budget/Precept was then agreed at £9497- Proposed by Cllr Cackett, seconded by Cllr Hart. AIF

5. **HALESWORTH NEIGHBOURHOOD PLAN MEETING**

Cllrs Hart and Cackett attended the meeting and gave an overview. At the meeting no detail was discussed it was just whether Holton Parish Council would be interested in taking it forward. Sowing the seeds of getting together.

It was agreed that in principle this was a good way forward and the Clerk was instructed to write to Halesworth Town Council regarding further discussions.

Proposed by Cllr M Hart, Seconded by Cllr M Jones. AIF

6. **PLANNING DECISIONS/APPLICATIONS**

DC/15/5146/TCA – Tree works to various trees – Oak Hollow, 6a Church View, Holton

Approval – Proposed by Cllr R Stephenson, Seconded by Cllr G Cackett AIF

DC/15/5184/TCA – 14 Limes in a 7-8m length now 10m tall, Reduce all by 2.5m

Millrising, Mill Road, Holton

Approval subject to neighbour's comments. Proposed by Cllr G Cackett, Seconded by Cllr R Stephenson. AIF

GRANTED – DC/15/5146/FUL – Construction of Single Storey rear extension and conversion of garage to utility/store

GRANTED – DC/15/4521/AME – Material Amendment of DC/15/1216/FUL – The Lord Nelson Building Plot

7. ACCOUNTS FOR RECEIPT/PAYMENT

Clerks Salary - £438.40

HMRC - £109.60

OneSuffolk Website Training - £45.00 + VAT £9.00

Halesworth Stationers - £7.01 + £197 VAT

Proposed by Cllr M Jones, Seconded by Cllr D Davis (Cllr Cackett did not vote)

8. AUDIT

Bank Reconciliation

Review of Financial Risk Assessment/Financial Regulations – *Both documents were discussed by the members and agreed subject to an amendment to remove items relating to online banking. Proposed by Cllr G Cackett, Seconded by Cllr M Hart. To be brought to the next meeting to be signed and dated.*

9. CORRESPONDENCE

- Waveney Community Health Workshops
- First Magazine
- WDC – Annual Monitoring Report
- Referendum details relating to Council Tax increases for Parish Councils
- Suffolk Constabulary Letter
- Suffolk Age UK
- Late Mail

10. REPORTS

- a. **Cllr A Cackett** – Advised that things had been quiet over Christmas, but were getting busy again. She is currently liaising with Cllr Goldson regarding the Free Hour Parking in Halesworth. She explained the Budget at WDC and the gap at present and why putting up the Council Tax would not really help to close the gap, but that all ideas were being addressed to cover the shortfall. She explained about the Green Bin payment and how this had come about and also explained which committee's she was on.

11. Date of future meetings for 2016 : 9th March, 25th May (AGM), 13th July, 7th September and 9th November. There may be additional meetings if urgent items are received.