

## **HOLTON PARISH COUNCIL**

### **MINUTES OF A MEETING OF THE COUNCIL HELD ON Wednesday 14<sup>th</sup> January 2015 in HOLTON AND BLYFORD VILLAGE HALL AT 7.30P.M.**

#### **SPEAKER : Steve Grant – Bernard Matthews**

Update on Biodigester. They have had some success in finding a better blend of materials. Materials are bought in on what would be empty lorries to reduce lorry movements. Requests were made of numbers of recorded lorry movements over the last year which are sent to SCC. One per day approximately.

#### **Meeting**

**PRESENT:** Councillors G Cackett, D Fosdike, M Hart, R Stephenson, N Kerridge, M Jones  
D. Davis, Cllr A Cackett (WDC),

1. **APOLOGIES** – Cllr Tony Goldson (SCC),
2. **MINUTES OF THE MEETING HELD ON:**  
**6<sup>th</sup> November 2014** – *Proposed GC, Secoded by RS AIF(All in Favour)*
3. **DECLARATIONS OF INTEREST**  
Cllr G Cackett – Item 6 – Clerk's Salary
4. **REVIEW OF FINANCIAL REGULATIONS AND STANDING ORDERS**  
Members reviewed the draft Regulations and Standing Orders and it was agreed that these documents would be adopted.  
*Financial Regulations and Standing Orders Proposed by GC, Sec RS AIF*
5. **PLANNING DECISIONS/APPLICATIONS**  
DC/14/3234/FUL – Construction of house  
Cedar Lodge, Sandy Lane - GRANTED  
DC/14/3113/FUL – Construction of temp L shaped building wrapped around existing  
building for storage of plastic trays. Bernard Matthews – GRANTED  
  
DC/14/3924/FUL – Construction of house and re-arrangement of the parking area to the  
public house – The Lord Nelson Inn, Mill Road  
*Agreed Subject to neighbours comments and access and egress. Prop MH, Sec GC. AIF*
6. **ACCOUNTS**  
Bank Reconciliation  
Current Bank Statements  
Invoice from BDO regarding Audit – Members agreed to send further letter for  
explanation before considering payment. *Proposed GC, Sec MH AIF*  
Review of internal Audit/Financial Risk Assessment  
*Proposed by MJ, Sec RS AIF*  
**PAYMENTS**  
Clerk's Salary - £548.00  
*Proposed by MJ, Sec RS*
7. **BUDGET/PRECEPT**  
The Clerk provided details of the Budget which had been previously circulated and the proposed  
Precept which was to remain as last year, due to no major increases.  
*Budget - £7963 – Copy Attached. Proposed RS, Sec MH AIF*  
*Precept set at £7963 Proposed by RS, Sec MH AIF*

**8. CORRESPONDENCE AND DOCUMENTS**

- New Anglia Growth Hub
- CGM Group – Landscaping
- Christmas Card from WDC
- Local Councillor Magazine
- First Magazine
- Halesworth Volunteer Centre, Village Hall, Holton Post, Suffolk Age UK – grant receipts.
- Late Mail

**9. REPORTS**

**VILLAGE HALL** - Mr Cackett advised that there had been several new hirers and that things were ticking along.

**DISTRICT COUNCILLOR** – Cllr Cackett stated that there was nothing to report at present.

**DATE OF NEXT MEETING – Wednesday March 4th 2015.**

Meeting Closed at 9.00p.m.