

HOLTON PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 13TH JULY 2016
AT
HOLTON & BLYFORD VILLAGE HALL

PRESENT: Councillors D Fosdike (Chair), M Hart, R Stephenson, G Cackett, N Kerridge.
Cllr A Cackett (WDC). 1 member of the public

PUBLIC FORUM

*Concerns regarding grass cutting and the fact that when cut it was messy and not collected.
Problems with vision impairment when turning left up Beccles Road due to cars parked.
However, the drop off zone at the school seems to be working.*

APOLOGIES – Cllrs D Davis, M Jones, Tony Goldson (SCC),

1. MINUTES OF THE LAST MEETINGS

AGM 25th May 2016 – *Prop by MH/Secoded by RS – All in Favour (AIF)*

APM 25th May 2016 – *Prop by RS/Secoded by MH - AIF*

2. DECLARATIONS OF INTEREST

None

3. INTERNAL AUDIT REPORT

The Internal Audit Report was discussed, the only issue was the requirement for the Business Saver Statements to be obtained monthly, currently quarterly. External Audit information to be sent of in the next week. *It was agreed that signatories would approach the bank to rectify this. Proposed MH/Secoded RS – AIF*
The Internal Audit report was agreed and accepted. Proposed by RS/Secoded by NK - AIF

4. CLERKS POST

The Chairman advised that an advert has been submitted to the Community News and also been placed on their website as well as being submitted on the SALC website, the closing date being 19th August 2016. *The process was agreed for the Panel and that they would decide on interviewees. Panel to compose of Cllrs Fosdike, Jones and Cackett. Proposed by RS/Secoded by MH. - AIF*

5. PARKING ISSUES AROUND PRIMARY SCHOOL

The Clerk advised that a letter had been received from the PCC explaining that they would not be happy for the Paddock to be used for parking. The village hall grassed area had been damaged by builders parking. Clerk stated that she would contact Wellington and ask them to rectify the damage. Some discussion was had regarding double yellow lines in Beccles Road, and waiting restrictions in other areas, some discussion had already taken place with the School and Country Council with regard to action to be taken. *The Parish Council agreed to propose to Suffolk County Council that double yellow lines by placed on Beccles Road up to the church entrance, and also requested a letter to parents advising of the dangers of parking in this area due to poor visibility at the junction. Cllr Fosdike to contact the school regarding the letter. Proposed by GC/Secoded by RS - AIF*

6. PLAYAREA UPDATE

Remedial works were discussed and still awaiting a quote from Waveney Norse. The fencing around the site was discussed and Land Registry documentation had been obtained to establish ownership of the fencing. *It was agreed that the Clerk would contact WDC Housing regarding the ownership of the fencing next to the bungalow fronting Bungay Road and also write to the owner of the Bungalow at the top of the site advising that the documentation advised that they were responsible for the fence and it could set a precedence if HPC paid towards it. Proposed by MH/Seconded by GC - AIF*

7. PLANNING APPLICATION

DC/16/2679/TCA – Halfpenny, Bungay Road, Holton
Reduce Bird Cherry, remove cross branches and dead branches.

No objections subject to neighbours comments. Prop GC/Seconded NK - AIF

8. ACCOUNTS

Receipts/Payments

- VAT refund £363.97
- Plants for sign planter - £10.28 – *Discussed and NK agreed to donate any plants required, a refund would be given*
- Land Registry Fees - £26.00
- Signs for Playarea - £3.78
- Stamps - £20.88
- *Other items proposed by RS/Seconded by MH – DF abstained.*

9. AUDIT

Bank Reconciliation agreed en bloc with payments in item 8

10. CORRESPONDENCE

- Norse – Ground Services in East Suffolk
- Raising Awareness of Prevent Poster
- Clerks and Councils Direct
- Road Investment Strategy
- Police Letter re SNT meeting Village Hall – 21/7/16
- Community Enabling Poster
- First Magazine
- Late Mail

Reminder that all grant applications should be in for September meeting

Next meeting Wednesday 7th September 2015, Meetings as follows: 9th November, 4th January, 8th March 2017

All Wednesdays please note in your diary