

HOLTON PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON Wednesday 1st March 2017

HOLTON AND BLYFORD VILLAGE HALL

Meeting Commenced at 19.30 hrs
Finished at 20.45hrs

1. The Chair welcomed everyone present to the meeting
2. **PRESENT:** Councillors D Davis, D Fosdike (Chair), M Hart, R Stephenson.
IN ATTENDANCE: D Henry, Clerk.
3. **PUBLIC FORUM:** There were no members of the public in attendance.
4. **APOLOGIES FOR ABSENCE:** Parish Councillors G Cackett, M Jones, N Kerridge
District Cllr. A Cackett, County Cllr. T Goldson
5. **DECLARATIONS OF INTEREST:** No pecuniary or non-pecuniary were declared.
6. **MINUTES OF PREVIOUS MEETING**
 - 6.1 To **approve** as a true and accurate record the minutes of
 - 4th January 2017 - **deferred** to May meeting to allow those who attended to agree
 - 13th January 2017 - **deferred** to May meeting to allow those who attended to agree
 - 2nd February 2017 **agreed** as a true and accurate record**Proposed** Cllr Davis. **Second** Cllr Stephenson. **Unanimously agreed.**
7. **BERNARD MATTHEW'S FACTORY HOLTON**

Following a discussion Members **agreed** that it the it would be beneficial to reengage with the company and establish their future plans/intentions for the area. The clerk to initiate by letter

Proposed Cllr Stephenson. **Second** Cllr Hart. **Unanimously agreed.**
8. **FLOODING**
 - Members **noted** Suffolk County Council had completed the works on the B1124 Beccles Road to improve drainage infrastructure and carriageway repairs.
 - Members considered the proposed meeting with the adjoining landowner. Following a discussion and consideration of the landowner's verbal feedback members **agreed** to propose the meeting in light of the drainage works undertaken by Suffolk County Council. This would be reviewed at a later date if the problem persisted.**Proposed** Cllr Stephenson. **Second** Cllr Davis. **Unanimously agreed.**
9. **HOLTON PITS**

Members **noted** that a response to the points raised was awaited from CEMEX

Signed:.....

Date:.....

10. HOLTON PRIMARY SCHOOL

10.1 Members **noted** key road safety points raised by the pupils and agreed to continue to work towards participating in the County Council's Safety Camera scheme. The exact siting of the camera was discussed, it was **agreed** that this would need to be checked with Suffolk County Council.

10.2 Members considered the most effective and appropriate siting and wording for a play area sign as suggested by the Holton St Peter Primary School pupils. It was **agreed** that this would be an agenda item for the next meeting and a cost would be obtained.

Proposed Cllr Stephenson. **Second** Cllr Hart. **Unanimously agreed.**

11. PLANNING DECISIONS/APPLICATIONS

11.1 Members **considered** the written response received from Hopkin's Homes' managing agent, as a result of the Parish Council's comments (Min: 13 Jan 2017P, 6) and **agreed** to **note** receipt of their correspondence: No further action.

Proposed Cllr Stephenson. **Second** Cllr Davis. **Unanimously agreed.**

11.2 Members enquired if there was any Section 106 (SIL) funding attached to the Pine Tree Close development. This was to be established.

Proposed Cllr Stephenson. **Second** Cllr Hart. **Unanimously agreed**

12. PLAY AREA

Members **considered** the play equipment proposed plan and projected costs and **agree** to invite the HAG representative to a meeting, without commitment, to discuss further possibilities.

Proposed Cllr Stephenson. **Second** Cllr Hart. **Unanimously agreed**

13. ROAD SAFETY

13.1 Members **received** and **considered** the Summary of the Parking Restriction Survey **noting** the content and community comments. Cllr. G Cackett's comments, previously circulated were considered. It was **decided** to defer the item until next meeting when more members were available.

13.2 Members **received** and **noted** the Lorry Watch Report statistical return for the period 1st October to 31st December. Clerk to circulate electronic Lorry watch form

14. TELEPHONE KIOSK AND DEFIBRILLATOR

Members considered BT's latest communication **noting** that as BT did not own the land it they could not continue with the adoption. Members **agreed** to pursue other avenues for the adoption of the Telephone Kiosk.

Proposed Cllr Hart. **Second** Cllr. Stephenson. **Unanimously agreed**

15. **FINANCE:** Members **noted** the receipts and **authorised** the payments.

16. **BREIFINGS/MEETINGS ATTENDED:** Cllr Hart provided a synopsis of the SALC AGM

17. **REPORTS: Members received the following reports**

- County Councillor – none received
- District Councillor – none received
- Village hall representative: Cllr David provided an update on the Big Breakfast, Classic Car Rally in June and Open Garden

18. **CORRESPONDENCE, DOCUMENTS RECIEVED & LATE MAIL: Noted**

Signed:.....

Date:.....

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19. CONFIDENTIAL SECTION OF THE MEETING

SIX MONTH CLERK'S REVIEW

19.1 Members **considered** the Chairman's comments following the Clerk's six-month review and **agreed** the following **recommendations**;

- The **approval** of the letter to the Pension's Regulator on the Workplace Pension.

Proposed Cllr Hart. **Second** Cllr. Davis. **Unanimously agreed**

- Increase in number of working hours to 8 per week with regular review, effective 1st April 2017
- Increase in salary to SCP 16 commencing 1st April 2017
- Bimonthly payment of salary from 1st April 2017

Proposed Cllr Stephenson. **Second** Cllr. Hart. **Unanimously agreed**

DRAFT

Signed:.....

Date:.....