

# **HOLTON PARISH COUNCIL**

## **NOTICE OF MEETING**

**There will be a meeting of Holton Parish Council on  
Wednesday 4<sup>th</sup> January 2017 at 7.30 pm  
Holton and Blyford Village Hall**

Dawn Henry, Clerk to Parish Council  
[clerkholtonparishcouncil@gmail.com](mailto:clerkholtonparishcouncil@gmail.com)

## **AGENDA**

### **1 CHAIR'S WELCOME.**

### **2 PUBLIC FORUM**

*Residents are welcome to give their views and ask questions about issues on this agenda or to raise items for consideration at a future Parish Council meeting.*

### **3 APOLOGIES FOR ABSENCE.**

### **4 DECLARATION OF INTEREST, pecuniary and non-pecuniary.**

### **5 MINUTES OF PREVIOUS MEETING**

- a) To **approve** as a true and accurate record the minutes of
- 9<sup>th</sup> November 2017.

### **6 FLOODING**

- a) To **consider** selecting 2 representatives for attending the Strategic Flood Risk Assessment consultation meeting on the 16<sup>th</sup> January 2017
- b) To **consider** communication received from a resident in relation to local flooding concerns.

### **7 HOLTON PITS**

- a) To consider the points raised on the possibility of exploring the potential of Holton Pits becoming a Community Asset (Min: 15.3, 9.11.17).

### **8 HOLTON PRIMARY SCHOOL**

- 20 MPH Speed limit
- VAS (Vehicle Activated Signage) signage
- Invitation to meet pupils in conjunction with County Councillor to receive their road safety concerns

### **9 PLANNING DECISIONS/APPLICATIONS**

- a) To **ratify** the Parish Council's response of 'No objection subject to neighbours' comments', on planning application DC/16/4554/PN3 Change of use Moat Farm outbuilding
- b) To **note** the receipt of Decision Notice of no objection in relation to reduction of Silver Birch tree.
- c) To **note** that Hopkin's Homes wish to present the results of their consultation and to **agree** a suitable date.

### **10 PLAY AREA UPDATE**

- a) To **receive** an update on progress to date.
- b) To receive an update on Church view boundary fence

### **11 ROAD SAFETY**

- a) To **consider** a request from Blyford and Sotherton Parish Council and residents of Blyford to meet to discuss issues of road safety on the B1123.

**12 TELEPHONE KIOSK AND DEFIBRILLATOR**

- a) To **receive** an update on the progress of adopting the Telephone Kiosk

**13 BERNARD MATTHEW’S FACTORY HOLTON**

**14 FINANCE**

- a) To **receive** and **approve** the Annual Budget for the financial year 1<sup>st</sup> April 2017 to 31<sup>st</sup> March 18.
- b) To **receive** progress report on the Work Based Pension declaration of compliance.
- c) To **note** income and authorise the **payment** of expenditure.

<u>Receipts</u>	<u>Payments</u>		VAT	Total
Nil	SALC Training, AGM, Networking	51.00	10.20	61.20
	Qrt. Salary x2	982.56		982.56
	HMRC Qrt. 3	245.60		245.60
	Equipment	15.98		15.98
	Internal Audit Yr. end 31/3/16	66.00		66.00
	Community Action Suffolk Website	50.00	10.00	60.00
	Travel Expense	103.50		103.50
				<u>1534.84</u>

**15 BREIFINGS/MEETINGS ATTENDED**

- a) To **receive** feedback from Cllr Hart on the SALC AGM.
- b) To **receive** feedback from Cllr G Cackett on Suffolk County Council and Suffolk Constabulary Budget Briefing.

**16 TO RECEIVE AND NOTE THE FOLLOWING REPORTS:**

- a) County Councillor
- b) District Council
- c) Village hall

**17 CORRESPONDENCE AND DOCUMENTS RECIEVED**

- |  |            |
|--|------------|
| a) Circulated by email:  | Date sent  |
| • Community Emergency Planning Newsletter  | 24.12.2016 |
| • Invitation for representative to attend Queen’s Garden Party                       | 24/12/2016 |
| • Invitation to attend meeting to discuss Waveney’s Strategic Flood Risk Assessment. | 15/12/2016 |
| • Wild Bird Surveillance – 2016 (Bird Flu) posted on website)                        | 7/12/2016  |
- b) In folder, where applicable
    - Christmas card and thank you for promise of donation towards cost free carparking from Halesworth Town Council.
    - Christmas card from Cllr Mark Bee, Chairman WDC.
    - Clerks & Council Direct
    - Consultation notification on Sizewell development
    - SALC Consultation on video conferencing
    - Highways Matters - Edition 10 | Winter Maintenance
    - The Local Councillor Newsletter (SALC)
  - c) Late mail

**18 DATE OF NEXT MEETING**

**Wednesday 1<sup>ST</sup> March 2017, Holton and Blyford Village Hall**

To approve the schedule of future dates

Wednesday 1 <sup>st</sup> March 2017	Wednesday 5 <sup>th</sup> July 2017	Wednesday 1 <sup>st</sup> November 2017
Wednesday 3 <sup>rd</sup> May 2017	Wednesday 6 <sup>th</sup> Sept 2017	Wednesday 10 <sup>th</sup> January 2018