

# HOLTON PARISH COUNCIL

## Minutes of the Annual Parish Council Meeting held on Wednesday 27<sup>th</sup> May 2015 in the Holton & Blyford Village Hall

**PRESENT:** Councillors D Fosdike, D Davis, G Cackett, M Hart, M Jones, N Kerridge, R Stephenson

**ALSO PRESENT:** Cllr A Cackett (WDC), and 1 member of the public

1. **APOLOGIES:** Tony Goldson (SCC)
2. **MINUTES OF THE LAST ANNUAL MEETING** – These minutes were agreed at the next regular meeting in July 2014.
3. **MATTERS ARISING:** None
4. **FINANCIAL STATEMENT** – The Clerk produced the following documents for year 2014/15:- (a)Receipt and Expenditure Statement (b)Significant Variance Statement (c)Bank Reconciliation,  
The Clerk explained these documents to the Council and answered any questions arising.  
Item (a, b & c) were then **PROPOSED** by Councillor R Stephenson and **SECONDED** by Councillor M Hart. All in Favour.  
The Chairman then signed these documents as true record.
5. **AUDIT OF ACCOUNTS** - The Annual Return Form was discussed. The Clerk explained the form and reported on the various questions, explaining the answers on the form. The Annual Return was agreed, **PROPOSED** by Councillor M Hart and **SECONDED BY** Councillor M Jones. All in favour. The Chairman and Clerk then signed the Return in the appropriate places. The clerk advised that the Internal Audit would take place in June, with the external Audit in July.
6. **CHAIRMAN'S REPORT** – The Chairman gave a short address concerning the successful projects this year including:
  - Improvement of the junction of Mill Road/Southwold Road for turning (Thanks to Mr Brown the landowner for his cooperation and assistance).
  - The Gulls along Beccles Road being cleared.The Chairman thanked all Councillors for their assistance during the year and their hard work. He also thanked the Clerk for all her efforts during the year to keep the Council running smoothly.

**DATE OF NEXT ANNUAL MEETING** - 11<sup>th</sup> May 2016