**HOLTON PARISH COUNCIL**

**MINUTES OF THE COUNCIL MEETING HELD ON**

**Wednesday 5th July 2017, Holton and Blyford Village Hall**

**Meeting Commenced at 19.30 hrs**

**Finished at 21.05hrs**

1. The Chair welcomed everyone present to the meeting
2. **PRESENT:** Councillors G Cackett (Chair), D Davis, D Fosdike, M Hart, M Jones, N Kerridge.

**In attendance:** D Henry, Clerk

1. **PUBLIC FORUM:** There were no members of the public in attendance.
2. **APOLOGIES FOR ABSENCE:** Parish Councillor R Stephenson, County Cllr. T Goldson, District Councillor A Cackett.
3. **DECLARATIONS OF INTEREST:** No pecuniary or non-pecuniary were declared.
4. **Minutes of previous meeting**

6.1 Members approved the following minutes as a true and accurate record the minutes of

* 3rd May 2017 (Annual Parish Council Meeting)

***Proposed*** *Cllr Jones.* ***Second*** *Cllr Davis. Unanimously* ***agreed*.**

* 3rd May 2017 (Full Council Meeting)

***Proposed*** *Cllr Jones.* ***Second*** *Cllr Davis. Unanimously* ***agreed*.**

* 29th May 2017

***Proposed*** *Cllr Jones.* ***Second*** *Cllr Davis. Unanimously* ***agreed*.**

6.2 Members **considered** the minutes of the Annual Parish Meeting (29th May 2017) for accuracy only **amending** County Councillor A Cackett to read District Council A Cackett, paragraph 2.

1. **Village flowers**

7.1 All members **agree** how fresh and well maintained the village flowers were this year. A formal letter of acknowledge and grateful thanks to be sent to Mr & Mrs Ellis for keeping the village flowers fresh and maintained

7.1.1 Members recorded their thanks to Cllr Kerridge for donating the flowers.

1. **Holton Pits**

8.1 Members discussed the onsite visit and meeting with CEMEX expressing their disappointment that the promised information had not been forthcoming. Members **agreed** the following information was required before any decision could be made

* Transfer cost and obligation
* Underwater depth and condition
* Confirmation of extent of land and boundaries
* Amount of financial gift/donation on transfer
* Current cost and level of Public Liability Insurance
* Right of way for vehicle access
* Provision of fencing
* Potential partnerships i.e. Suffolk Wildlife Trust

8.2 Members expressed concern on

* Vehicle access and potential maintenance of unadopted road
* SSI area and English Natures requirements
* Risks associated with the cliff edge public foot path
* Future ongoing revenue and potential capital costs of maintaining land and minimising liabilities

Members **resolved** to defer the decision and any further discussion until further information has been received from CEMIX

***Proposed*** *Cllr Jones.* ***Second*** *Cllr Hart. Unanimously* ***agreed*.**

1. **PLANNING DECISIONS/APPLICATIONS**
   1. Members **noted** thatpermission had granted for DC/17/0191/FUL Cottage Kitchen, Stone Cottage; Demolition of lean-to garage and change of use from garage to kitchen
   2. Members **noted** the consultation for the Waveney Local Plan was out and nominated Councillor Hart and Cackett to attend to establish what the proposed development plans were for Holton.
   3. Members **considered** the necessity ofproducing a Holton Neighbourhood Plan **noting** that it had previously been agreed that Holton would be part of the Halesworth Neighbourhood Plan. It was **agreed** that Halesworth Town Council be contacted to establish if they were still considering Holton as part of their plan

***Proposed*** *Cllr Fosdike.* ***Second*** *Cllr Jones. Unanimously* ***agreed*.**

9.4 Members **received** an update on Section 111 funding for Pine Tree Close development. Following a discussion, it was **agreed** that it should be established if the funding could be used to provide a new Bus Shelter for the community, quotes to be obtained.

***Proposed*** *Cllr Davis.* ***Second*** *Cllr Jones. Unanimously* ***agreed*.**

1. **Play Area update.** Members **noted** the repair to the play area had been undertaken.
2. **ROAD SAFETY**
   1. Parking Restriction Update. Members noted the feedback from Suffolk County Council Highways and County Council indicating the cost of yellow lines and associated signage would be prohibited. It was **agreed** the Chairman would attend the next Halesworth Divisional Parishes meeting and raise the issue.
   2. Vehicle Activated Scheme (VAS) – nothing to report
   3. Safety concerns Mill Road. Members **considered** correspondence received in relation to safety concerns on Mill Road. Members **noted** the Parish Council had escalated the matter to the County Council, the responsible authority, and recognised the problem and the ramification of implementing any changes. After careful consideration it was **agreed** that the County Council be asked to consider fence post markers on the verge between the road and the residence boundary fence.

***Proposed*** *Cllr Fosdike.* ***Second*** *Cllr Jones. Unanimously* ***agreed*.**

1. **TELEPHONE KIOSK AND DEFIBrillatOR**

Members noted the resident had kindly agreed to the use fo the Telephone Box a response was awaited from BT

1. **FINANCE**
   1. Members **agreed** and **authorised** the payment

***Proposed*** *Cllr Hart.* ***Second*** *Cllr Jones. Unanimously* ***agreed*.**

* 1. Following a discussion, members **agreed** to wait before changing banking providers and review later in the year against performance

***Proposed*** *Cllr Hart.* ***Second*** *Cllr Jones. Unanimously* ***agreed*.**

* 1. Members **consider** the allocation funding from DC/08/1409 at minute 9.4 above

1. **REPORTS**

14.1 County Councillor – none available

14.2 District Councillor – none available

14.3 Village hall representative. Latest events were successful, with Classic car raising Cir. £1,400 and Open Garden £1,000. Facing large expense due to needing new sewerage pump and broken windows

1. **Late mail**
   1. Councillor Jones, made members aware of his intention to step down from the Parish Councillor, formal notification to follow. Members expressed their sincere thanks coming that he would be missed.
   2. SALC Area Meeting notification. Councillor Hart was no longer able to represent the Parish at these meetings. It was agreed that Councillor G Cackett would be the representative

***Proposed*** *Cllr Kerridge.* ***Second*** *Cllr Jones. Unanimously* ***agreed*.**

1. **DATE OF NEXT MEETING**

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| **Wednesday 6th Sept 2017, Holton and Blyford Village Hall, 7.30 pm** |

Future dates

|  |  |
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| Wednesday 1st November 2017 | Wednesday 10th January 2018 |