**HOLTON PARISH COUNCIL**

**MINUTES OF THE**

**ANNUAL COUNCIL MEETING HELD ON**

**Wednesday 3rd May 2017**

**HOLTON AND BLYFORD VILLAGE HALL**

**Meeting Commenced at 19.00 hrs**

**Finished at 19.15 hrs**

1. The Chair welcomed everyone present to the meeting
2. **PRESENT:** Councillors G Cackett (Chair), D Davis, D Fosdike, M Jones, N Kerridge

 **In attendance:** D Henry, Clerk.

1. **PUBLIC FORUM:** There were three members of the public in attendance.
2. **APOLOGIES FOR ABSENCE:** Parish Councillors: M Hart, R Stephenson

District Cllr. A Cackett, County Cllr. T Goldson

1. **DECLARATIONS OF INTEREST:** No pecuniary or non-pecuniary were declared.
2. **ELECTION OF CHAIR & VICE CHAIR**

Councillor Fosdike stood down from the position of Chairman. Councillor Cackett was nominated duly **elected** as Chairman

***Proposed*** *Cllr Fosdike.* ***Second*** *Cllr Jones.* ***Unanimously agreed*.**

Councillor Fosdick was nominated and **elected** as Vice Chair

***Proposed*** *Cllr Davis.* ***Second*** *Cllr Jones.* ***Unanimously agreed*.**

1. **MINUTES OF ANNUAL PARISH MEETING 25TH MAY 2016 – Information item**
2. **confirmation of Appointed external committee representatives**
* Village Hall Committee – Cllr. Cackett
* SALC Area Meetings & nominated substitute – Cllr. Hart with Cllr. Jones as nominated deputy
* Lorry Watch Observers – Cllr. Davis, Cllr. G Cackett, District Cllr. A Cackett

***Unanimously agreed*.**

1. **APPointment of the responsible finance officer**

The clerk was **reappointed** as the Responsible Finance Officer

***Proposed*** *Cllr Kerridge.* ***Second*** *Cllr Fosdike.* ***Unanimously agreed.***

1. **DATE OF NEXT PAISH COUNCIL ANNUAL MEETING – 9th May 2018, subject to change**