

HOLTON PARISH COUNCIL

Clerk Elaine Day

edayhpc@gmail.com

Minutes of the Additional Meeting of the Parish Council held in Holton Village Hall at 7.30pm on Wednesday 14/02/2024.

Present: Cllr. E Rolph (Chair), Cllr. R Day (Vice Chair), Cllr. B Stephenson, Cllr. J Mendham, Cllr. C Knevett, Cllr. N Kerridge and 1 parishioner.

1. Chairman welcomed all to meeting. Apologies were received and accepted from Cllr. Cackett.
2. **Public Forum:** A representative from Holton Pits CIC explained that he was attending to answer questions should they arise re agenda item 8.
3. Members' declaration of interest: None.
4. There were no requests for dispensation to vote.
5. The minutes to the meeting held on 10/01/2024 were proposed by Cllr. Day and seconded by Cllr. Knevett as being a true and accurate record. All voted in agreement.

6. **CLERK REPORT:**

The ditch clearance by the probation service started on the 17th January 2024 as scheduled.

However, we had to provide the equipment and skip hire. Expenditure was authorised by chair and paid by me under emergency provisions and I am reclaiming as detailed in the RFO report.

Work will continue every Wednesday until the job is completed. A request has been made for the soil on the green to be cleared.

We continue to receive emails from parishioners regarding the speed and courtesy of drivers when they are driving through the village. (Mainly The Street)

I spoke to a member of the safety Camera Enforcement Team regarding the concerns raised by parishioners regarding speeding in the village.

He explained that for matters to be looked into by Suffolk Constabulary and the safety camera enforcement team to move from Southwold Road to The Street, parishioners would have to report all incidents of speeding and/or

dangerous/thoughtless driving. This can be done on the Suffolk Constabulary website www.suffolk.police.uk via a link. The more parishioners report the more likely they will investigate and action taken.

It was agreed to place an entry in the Parish magazine to highlight required action to report speeding issues and obtain measures to deter offenders.

7. **Consideration of the unallocated CIL monies. (5 year plan):** Responses had been received from 3 village organisations setting out their medium term plans and possible costs. It was proposed to respond agreeing in principle to supporting financially by allowing CIL monies where appropriate and subject to the criteria explained in the original communication forwarded by the Parish Council. The proposal made by Cllr. Day was seconded by Cllr. Rolph and unanimously supported. Clerk to forward letter/email and request an annual update as a minimum from the organisations on progress with their projects, including costings and time scales to allow effective use of CIL funds available. (Holton Pits CIC, Holton and Blyford Village Hall and The Airfield Museum Upper Holton)

8. **Holton Pits** – A request made by Holton Pits CIC at the previous meeting for (1) assistance with setting up costs and in particular Public Liability Insurance was considered – additionally a request for £1500 towards the cost of signage and secure site storage for tools had been made in a subsequent letter. Cllr. Rolph proposed (1) That a donation was made of £700 to assist as requested. (2) That agreement in principle was given subject to confirmation that the fund raising by Holton Pits CIC had been successfully completed and that the Parish Council had sight of invoices for the items to be purchased. Cllr. Day seconded the proposal and all voted in favour. (Clerk to confirm decision to Holton Pits CIC)

9. **Planning:**

- (i) **DC/23/4521/FUL – Land which is currently arable – Agricultural. Use into wetland (ponds) Site address – Kailwood, Beccles Road, Holton, Halesworth, Suffolk.**

The majority decision to support this application was duly ratified.

- (ii) **DC/24/0349/TCA – Tree one is a Scots pine located in front garden on the left hand side of driveway when facing house.**

Tree two is a Norway spruce located in back lawn to be reduced by approximately 12 feet due to movement in high winds.

Tree three is an oak tree located in rear garden next to garage to have large bow removed that grows towards garage. Site address – Mill Rising, Mill Road, Holton, Halesworth, Suffolk IP19 8PP

The above had been circulated to members prior to meeting. There were no comments or issues raised.

10. **Correspondence:**

- (i) Thank you email from The Airfield Museum Upper Holton for donation.
(ii) Letter of thanks received from the Royal British Legion Poppy Appeal for donation.

11. **RFO REPORT:**

Bank balances are C/A £56,555.85 and S/A £41.17 prior to the issue of cheques to be signed at this meeting. Bank accounts have been reconciled and are available for councillor audit.

	Amount	VAT element
Elaine Day (Reimbursement for Equipment purchase And skip hire re Gull/Ditch clearance)	£544.18	£39.73
Micropress Printers Ltd Countrywide A/C (Notice in Community News)	£60.00	£10.00
Elaine Day (February 2024 costs)	£25.00	
Staff costs (February 2024)	£511.27	
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Total	£1,140.45	£49.73
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RFO report proposed for acceptance by Cllr. Mendham and seconded by Cllr. Stephenson, all voted in agreement.

12. Date of next meeting 13/03/2024

Meeting closed 8.05PM