Holton Parish Council

*NOTICE OF MEETING*

I hereby give you a notice that a meeting of the Parish Council will be held in Holton and Blyford Village Hall on Wednesday 14th March 2018 at 7.30pm when your attendance is required and requested.

Elaine Day Clerk to Parish council

[edayhpc@gmail.com](mailto:edayhpc@gmail.com)

**AGENDA**

1. **Chair’s welcome and note of any apologies submitted.**
2. **Public Forum** – Residents are welcome to give their views and ask questions about issues on this agenda or raise items for consideration at a future parish council meeting.
3. **To receive members’ declaration of interest.**
4. **Members’ requests for dispensation to vote.**
5. **Minutes of previous meetings.**  
   To approve as a true and accurate record of the minutes of the meetings dated

10th January 2018

1. **Reports**   
   (i) County Councillor Tony Goldson  
   (ii) District Councillor Alison Cackett   
   (iii) Clerk Elaine Day  
   (iv) Holton & Blyford Village Hall
2. **Items carried forward from previous meetings.**
3. Bus shelter repair/replacement. (Clerk Elaine Day)
4. Good neighbour scheme. (Cllr. Cackett)
5. **Planning decisions/applications**  
   (i) To consider planning application – DC/18/0767/FUL – Valley Farm, Bungay Road, Holton. To demolish existing garages, re-build and make alterations to existing outbuildings to create disabled accommodation.

(ii) To note planning Permission was granted for DC/17/4896/FUL.

1. To note planning Permission was granted for DC/17/5256/TPO.
2. Referral of Planning Application DC/17/4171/FUL to committee.
3. To consider planning application – DC/18/0845/FUL – Development of a single residential dwelling, pedestrian and vehicular access within the site, landscaping, car parking and associated infrastructure, together with the use of the existing access points into the site from Bungay Road.
4. To consider planning application – DC/18/0887/FUL – Construction of rear and side extension.
5. Halesworth Neighbourhood Plan.
6. Risk assessment.
7. VAS (Vehicle Activated Sign) – Progress update.
8. Holton Village Hall – Vacant Committee member position.
9. Data Protection Legislation – Update.
10. Appointment of internal auditors 2017/18.
11. Co-option of new Councillor.
12. Holton Pits. Deposit of ‘Statutory Declarations’ by Cemex UK Operations Ltd.
13. (i) Correspondence read at meeting.

(ii)To note correspondence and circulars provided to members prior to meeting.

1. RFO Report and Bank reconciliation.

List of cheques for approval and signature.

1. **Date of next meeting**

Wednesday 9th May 2018, Holton and Blyford Village Hall, 7.30pm.

**Date of future meetings**

30/05/2018 (Annual meeting and AGM), 11/07/2018, 12/09/2018 and 14/11/2018.