**Holton Parish Council**

NOTICE OF MEETING

I hereby give you a notice that a meeting of the Parish Council will be held in Holton and Blyford Village Hall on Wednesday 8th January 2020 at 7.30pm.

Elaine Day Clerk to Parish council

 edayhpc@gmail.com

**AGENDA**

1. **Chair’s welcome and note of any apologies submitted.**
2. **Public Forum** – Residents are welcome to give their views and ask questions about issues on this agenda or raise items for consideration at a future parish council meeting.
3. **To receive members’ declaration of interest.**
4. **Members’ requests for dispensation to vote.**
5. **Minutes of previous meetings.**
To approve as a true and accurate record of the minutes of the meeting dated 13th November 2019.
6. **Reports**
(i) County Councillor Tony Goldson
(ii) District Councillor Alison Cackett
(iii) Chairman Cllr. Richard Day

(iv) Clerk Elaine Day

(v) Lorry watch Clerk

1. **Items carried forward from previous meetings:**
2. VAS scheme – possible sightings for equipment. Cllr. Rolph.
3. Social media by Parish Council. Cllr. Rolph
4. Overgrown footpaths clearance. District Cllr. Cackett.
5. Costings for replacement gate to children’s playground. Cllr.Day.
6. Children’s play area. Update on progress. Cllr. Day
7. Information to support outstanding grant request for Village Hall.
8. **Planning decisions/applications**
9. Any further Planning correspondence received post agenda and pre-meeting.
10. **Defibrillator phone tree.** Cllr. Knevett.
11. **To approve draft budget for 2020/21 and agree precept request.**
12. **Full review of Parish Council’s internal control procedures.**
13. **Correspondence read at meeting.**
14. None.
15. To note correspondence and circulars provided to members prior to meeting.
16. **RFO Report, bank reconciliation.**

**List of cheques for approval and signature.**

1. **Date of next meeting**

**11th March 2020**